

The Conference Center at River Plantation

1004 Parkway • Sevierville, TN 37862
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<http://www.riverplantationcatering.com>

Facility Information

The Conference Center can accommodate up to 350 people for any dinner or occasion desired. Our 5,670 square-foot facility is built to perfection for your next experience. Whether you're planning a wedding reception, family reunion, camping club rally, or your next business or club meeting, you will find that The Conference Center at River Plantation is the place for you. The Conference Center comes equipped with Audio and Visual hook ups and an 8' by 10' Projector screen, wireless Microphones, Tape, CD and DVD Player, four ceiling mounted speakers and a mobile podium. If you decide to decorate the Building for your event, your group will be responsible for the clean-up of those decorations. This is a smoke-free facility.

Pricing Booking of the building includes set-up and clean-up of: tables, chairs, linen for tables, and removal of trash. You may receive **up to 50% off** of building rental with a (\$1000.00 or more) scheduled meal. Can not be combined with any other discount

(Side A) 50'x50' (Side A includes Projector screen, Microphones, Tape, CD and DVD)
Half Day (1-4 Hours) \$250.00 (w/tax) / Full Day (5-8 Hours) \$350.00 (w/tax)

(Side B) 50'x44'
Half Day (1-4 hours) \$200.00 (w/tax) / Full Day (5-8 Hours) \$300.00 (w/tax)

(Whole Building)
Half Day (1-4 hours) \$425.00 (w/tax) / Full Day (5-8) \$600.00 (w/tax)

(Extra Time)
Extra time at a rate of \$75.00 (w/tax)

Occupancy Times

The hours of the Conference Center are 7:00 A.M. through 11:00 P.M.

Onsite Catering Information

The food prices at the Conference Center are based on the individual count (35 min people), plus any miscellaneous items, Tennessee sales tax of 9.75%, and gratuity. With the booking of a food menu we may provide a discount on building depending on size of group and/or multiple events. Onsite Catering can accommodate fountain drinks with the booking of a menu.

Offsite Catering Information

The food prices at the Conference Center are based on the individual count (35 min people), plus any miscellaneous items, Tennessee sales tax of 9.75%, and gratuity. Your caterer will provide table cloth and serving equipment for the buffet line. We can also provide the tables for the line and many other services.

Catering:

Disposable Setup (Disposable Plates, Flatware, Salt, Pepper, Cups & Napkins)

The buffet line will be setup for 1 hour and will include a self-service drink station and typically staffed one server per 50 guests to re-stock/maintenance the buffet and accommodate the guest.

Offsite: Staff will arrive 1 hour prior to your event for set-up and remain for breakdown

China Setup (Dinner Plate, Salad plate, Dessert plate, Flatware, Cups & Linen Napkins)

The buffet line will be setup for 2 hours and will include a self-service drink station and typically staffed one server per 35-40 guests to re-stock/maintain the buffet line, clear tables, and accommodate the guest.

Offsite: Staff will arrive 2 hours prior to your event for set-up and will remain for breakdown.

Full Service (Dinner Plate, Salad plate, Dessert plate, Flatware, Cups & Linen Napkins)

Pre-plated Salads & Drinks will be provided on the tables with condiments. Typically we staff one server per 20-guest to serve your group.

Offsite: Staff will arrive 2 hours prior to your event for set-up and remain for breakdown.

Deposit/Payment

The Conference Center asks that you provide a guaranteed number of attendees 7 days prior to the event. Please provide 25% or \$200.00 (whichever is greater) deposit of the bill at the time we book the event and the signing of the contract. The remaining balance is due the day of your event or before. (We accept Cash, Checks, VISA, MASTERCARD, DISCOVER & AMERICAN EXPRESS) If you decide to cancel your event, you need to contact us 7 days prior, or the deposit is non-refundable.

The Conference Center at River Plantation

RULES & CONDITIONS

1. All catering is to be handled directly with our exclusive cater.
2. A damage deposit of \$250.00 is required. The entire damage deposit amount is returned to the user upon the user cost being paid and certification by the Manager of full compliance with all rules and regulations of the Manager
3. The user shall hold the Manager, its agents, employees, officers and contractors, harmless from any and all liability arising out of the use of the Conference Center at River Plantation by the Applicant herein.
4. The user shall indemnify the Manager against all liability, loss, costs, damage or expense sustained by the Manager, including but not limited to, attorney's fees and other expenses of litigation.
 - a. Arising out of, directly or indirectly due to, any failure of the user in any respect promptly and faithfully to satisfy his obligations under the Contract and Agreement.
 - b. Arising out of, directly or indirectly due to, an accident or other occurrence causing injury to any person or persons or property resulting from the applicant's use of the subject premises and improvements or any part thereof.
5. The applicant agrees to abide by all rules, regulation and instructions, whether written or verbal, of the Manager. The applicant understands that failure to do so shall constitute grounds for an immediate revocation of this Contract, retention of the deposit and future refusal of the use of the Conference Center.
6. The applicant agrees that it shall be responsible for the acts of all members, agents, owners, employees, officers and contractors of the applicant and all persons attending the activity conducted by the applicant.
7. No pets allowed.
8. All events must cease and all persons vacated by 11:00 pm.
9. Due to Insurance and Health Department Rules the catered food is the property of RPCC.
10. The person signing below individually guarantees and represents to the Manager that he/she is duly authorized to act on behalf of the group which he/she claims to represent.

BAR & LIQUOR POLICIES

The City of Sevierville and the City of Pigeon Forge do not permit liquor by the drink sales, therefore, the Conference Center at River Plantation does not have a liquor license. The customer must provide all alcoholic beverages for use at their function. **Conference Center staff cannot un-cork, pour or serve any alcoholic beverages.**

For the convenience of our customers, The Conference Center at River Plantation has adopted the following policies for use of all alcoholic beverages:

You will be responsible for all set-ups for your bar area. Our catering staff will be glad to work with you to determine where the bar area will need to be set up and will take care of the actual set up of tables/chairs but they cannot assist you in serving. You are solely responsible for hiring and/or providing a bartender. You will be responsible for providing all paper supplies needed such as cups, stir sticks and etc. We will be glad to provide ice and coke products for mixers at an additional charge. If this is something you may be interested in, please talk with our catering staff. You will be responsible for making sure your guests stay indoors and respect the fact that this is a "family oriented" campground. Anyone going outdoors may not have an alcoholic beverage in their hand and must not be loud. Any complaints in regard to noise as a result of your function may cause you to lose the \$250.00 damage deposit as this will be considered damage to the integrity of the campground.

The Conference Center at River Plantation is not responsible for any injuries and/or damage to personal property incurred during your function and will not be held liable for such.

Please review this policy and sign below. By signing below you agree to each of these points.

Signature / Phone

Date Signed / Date of Event

The Conference Center at River Plantation

Priced per person and does not include 9.75% sales tax or Gratuity
Based on a Minimum of 35 Guests

Breakfast Buffet Menu

**If your event requires China, Flatware and Linen Napkins
Please Add \$ 2.00 per Person to Price**

Hearty All American Breakfast \$ 9.49

Country Ham, Bacon Strips, Biscuits with butter and assorted jellies,
Sausage Gravy, Scrambled Eggs, Pancakes with Maples Syrup
Assorted Mini Muffins & Mini Pastries and Fresh Fruit
Drinks Include: Juice, Coffee, Water (Disposable Setups)

Country Breakfast Buffet \$ 8.49

Bacon Strips, Sausage Patties, Biscuits with butter and assorted jellies,
Sausage Gravy, Scrambled Eggs, Home Potatoes,
Assorted Mini Muffins & Mini Pastries
Drinks Include: Juice, Coffee, Water (Disposable Setups)

Continental Breakfast \$ 5.49

Assorted Mini Muffins and Mini Pastries, Seasonal Fresh Fruit
Drinks Include: Juice, Coffee, Water (Disposable Setups)

Made to Order Omelet Station (add to any menu) \$ 1.99

Includes: Onions, Green Peppers, Bacon, Ham and cheese

Items that you may add to the menu

Fresh Fruit Medley	\$ 1.50
City Ham, Sausage Patties, or Bacon Strips	\$ 1.00 each meat
Country Ham	\$ 1.25
Assorted Mini Muffins and Mini Pastries	\$ 1.50
Assorted Cold Cereals with Milk	\$ 1.00
Biscuits with Butter and Jellies	\$.75
Glazed Donuts	\$.75
Oatmeal	\$.75
Pancakes with warm maples syrup	\$.75

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Plated Dinners

**Our full-service dinners include pre-plated salads, Rolls with butter,
Table placed Flatware, linen napkins, un-sweet tea and water,
Server poured coffee and a choice of a standard dessert**

Filet Mignon and Chicken \$28.99

All Steaks are Cooked to a Medium Unless Prior Arrangements are Made

Char-grilled Beef tenderloin (8 oz.), Char-grilled boneless chicken breast,
Please choose one Premier side and one Standard side

Ribeye Steak \$ 24.99

All Steaks are Cooked to a Medium Unless Prior Arrangements are Made

USDA Choice 10oz Ribeye Steak charbroiled,
Please choose one Premier side and one Standard side

Turkey and Spiral Ham \$ 19.99

Smoked Turkey Breast Slices, Honey Glazed Spiral Ham,
Please choose one Premier side and one Standard side

Hickory smoked Pork Loin with Char-grilled Chicken \$ 18.99

Slow smoked pork loin (6 z0.), Char-grilled boneless chicken breast,
Please choose one Premier side and one Standard side

Roast Beef and Chicken Breast \$ 18.99

Sliced Roast Beef, Char-grilled boneless chicken breast
Please choose one Premier side and one Standard side

Grilled Chicken Breast with Sweet BBQ \$ 14.99

Char-grilled boneless chicken breast
Please choose two Standard Sides

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Entrees Buffet Menu

**If your event requires China, Flatware and Linen Napkins
Please Add \$ 3.00 per Person to Price**

Southern Pride \$ 14.99

Chopped Pork, Chicken Pieces, and Sweet Ribs
Please choose three standard sides
Buns and Rolls, Standard Dessert
Drinks: Tea, Lemonade, Water, (Disposable Setup)

Country Home Cookin' \$ 13.99

Meatloaf with Chicken and Dumplings
Please choose three standard sides
Rolls, Standard Dessert
Drinks: Tea, Lemonade, Water, (Disposable Setup)

Tender Rib Dinner with Boneless Chicken Breast \$ 13.99

Fall-Off the Bone Ribs & Char-grilled boneless chicken breast
Please choose three standard sides
Rolls, Standard Dessert
Drinks: Tea, Lemonade, Water (Disposable Setup)

Roast Beef and Boneless Chicken Breast \$ 13.99

Slow Cooked Roast Beef with Brown Gravy, Boneless Chicken Breast
Please choose three standard sides
Rolls, Standard Dessert
Drinks: Tea, Lemonade, Water (Disposable Setup)

Hickory smoked Pork Loin with Char-grilled Chicken \$ 13.99

Slow smoked pork loin (6 z0.), Char-grilled boneless chicken breast,
Please choose three standard sides
Rolls, Standard Dessert
Drinks: Tea, Lemonade, Water (Disposable Setup)

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**If your event requires China, Flatware and Linen Napkins
Please Add \$ 3.00 per Person to Price**

Holiday Spread \$ 11.99

Smoked Turkey Breast Slices,
Cornbread Dressing, Gravy, Mashed Potatoes, Green Beans, Cranberry Sauce,
Rolls and a Simple Dessert
Drinks: Tea, Lemonade, Water (Disposable Setup)

All American Cookout \$ 10.99

Chopped Pork Bar-B-Q, Hamburgers, and Hot Dogs
Lettuce, Tomatoes, Onions, Pickles, Chili & Condiments
(Three Sides) Baked Beans, Chips, and Slaw,
Buns (Both), Chocolate Chip Cookies & Brownies
Drinks: Tea, Lemonade, Water (Disposable Setup)

Chicken Dinner \$ 8.49

Slowly Cooked $\frac{1}{4}$ Chicken Pieces
Please choose three standard sides
Rolls, Chocolate Chip Cookies & Brownies
Drinks: Tea, Lemonade, Water (Disposable Setup)

Chopped Pork Buffet \$ 8.49

Chopped Pork, Bar-B-Q Sauce on the Side
Please choose three standard sides
Buns, Chocolate Chip Cookies & Brownies
Drinks: Tea, Lemonade, Water (Disposable Setup)

Golden Chicken Tenders (4 Tenders Per) \$ 6.99

Breaded all white meat strips, fried to a crispy golden brown,
Please choose two standard sides
Chocolate Chip Cookies & Brownies
Drinks: Tea, Lemonade, Water (Disposable Setup)

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Additional Menu Meat Items

Dry Ribs	\$ 4.50
Pork Chops (Tender and Lightly Seasoned)	\$ 3.50
Spiral Cut Honey Glazed Ham	\$ 3.00
Smoked Turkey	\$ 3.00
Sliced Beef Briskets (Dry Rubbed and Smoked)	\$ 2.00
Smoked Chicken Breast	\$ 1.75
Boneless Char-grilled Chicken Breast	\$ 1.75
Hamburgers with condiments	\$ 2.00
Smoked Chicken Pieces	\$ 1.50
Hot Dogs with Condiments	\$ 1.50
Pork with Sauce on side	\$ 1.50

You May add Additional Sides or have Substitutions

Standard \$ 1.00

Cole Slaw, Mashed Potatoes & Gravy, Potato Salad, Corn on the Cob, Buttered Corn,
BBQ Baked Beans, French Fries, Chips (Plain), Green Beans,
Rice pilaf, Glazed Sweet Potato, Glazed Baby Carrots,
Garlic New Potatoes, Glazed Apples, Macaroni & Cheese

Premier \$ 2.00

Baked Potato (sour cream and butter), Loaded Mashed Potatoes,
Asparagus, Cornbread Dressing, Baked Sweet Potato (butter)
Tossed Salad (with Two Dressings Tomatoes, Cucumbers, Cheese Mix, and Crouton)

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Desserts

Simple \$ 1.50/pp

Pumpkin Pie with whipped cream
Chunky Chocolate Chip Cookies & Chocolate Brownies
Fresh Fruit Medley
Banana Pudding

Standard \$ 3.00/pp

Apple Pie with Caramel Topping
Lemon Meringue Cream Pie
Chocolate Cream Pie
Pecan Pie
Assorted Cheesecake Squares
Red Velvet Cake
German Chocolate cake

Premier \$ 3.50/pp

Strawberry Shortcake with Whipped cream
Pineapple upside down cake
New York Cheesecake (seasonal Topping additional charge)
Apple Cobbler
Peach Cobbler

You May Add additional Desserts to Menu

Additional Simple Dessert \$ **1.00/pp**

Additional Standard Dessert \$ **2.00/pp**

Additional Premier Dessert \$ **2.50/pp**

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Hors d'oeuvre and Reception

Bacon wrapped Scallops	\$ 2.99
Tender sea scallops wrapped with lean bacon	
Franks in a Blanket	\$ 1.99
Cocktail size, All-Beef Franks	
Loaded Fried Potatoes	\$ 1.99
Finger sized Fried Loaded Potatoes	
Slowly Cooked BBQ Meatballs	\$ 2.99
Tender Meatballs smothered in sweet BBQ	
Cheese Display	\$ 1.99
Assorted crackers with (Cheddar, Swiss, and Pepper Jack)	
Fruit Display	\$ 1.50
Seasonal Fresh Fruits	
Vegetable Tray Display	\$ 1.50
Assorted Cut Vegetables with Ranch Dip	
Assorted Quiche	\$ 1.99
Assorted bite-size Quiche	
Chips and Dip	\$ 2.99
Tortilla Chips, Mild Salsa, Guacamole, & Spinach Artichoke Dip	
Chicken and Seafood Salad	\$ 2.99
Comes with Crackers and Croissant Rolls	
Chicken Tender Fritters	\$ 2.99
Breaded all white meat strips, fried to a crispy	
Golden brown. Served with Honey Mustard	
Cocktail beef wieners in bbq sauce	\$ 1.99
All beef franks w/bbq sauce	
Spicy Chicken Wings & Drums	\$ 2.99
Served with Ranch	
Party Bowls	
Party Mix, Mixed Nuts, Potato Chips and Sour cream Onion Dip	
Shrimp Cocktail (100)	\$ 150.00 per 100
Large Chilled Shrimp with Cocktail Sauce (Serves 25 at 4each)	

All Hors d'oeuvre and Reception food will have a 2 hour Service time.

For Heavy Hors d'oeuvres please Choose minimum of five items.

Drinks and Disposable setups will be included in the price

If your Event requires China, Flatware and, Linen Napkin

Please add \$ 1.00 per Person to total Price on Hors d'oeuvre

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Boxed Lunches

(Please call for pricing for your box lunches and Delivery or Pick-up)

River Plantation Pick-up or Delivery Trays

Chocolate Chip Cookie Tray
Brownie Tray
Cheesecake Tray
Fresh Fruit Tray
Chips and Salsa
Chicken Tender Tray
Golden Tenders for Chicken w/Honey Mustard
Assortment of Muffins and Pastries Tray
Cheese Platter with Crackers
Finger Sandwiches
Bar-B-Q Meatballs
Chicken Salad Croissant sandwich

(Please call for pricing and Delivery or Pick-up)

River Plantation Beverages

Ice Tea
Sweetened/Unsweetened
Lemonade
Bottled Water
Can Soda Products

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Bar

Conference Center staff cannot un-cork, pour or serve any alcoholic beverages.

River Plantation does not have a Liquor License.

However, you may bring in your own liquor.

Bar set-up include \$ 2.50

Orange juice, cranberry juice, soda & tonic water, Cola (reg. and diet) and sprite
Disposable Cups, Lemons and Limes

Groups Discounts, Weddings, and all day events

Groups

Price Breaks may be applied to your bill if; your group is over 200 guest, have multiple events and/or an all day event with meals scheduled throughout.

This will vary from group to group

Weddings

You may bring in your own wedding cake. River Plantation can provide, disposable Plates, Forks, and Napkin as well as services to cut your cake. Service Fee of **.50** per person.

Add **.25** more for china and flatware.

Drinks

Morning: (1-4 hour blocks) **\$ 1.50**

Water, Coke, Diet Coke, Caffeine Free Diet Coke, Sprite, Dr. Pepper,
Coffee, Apple Juice and Orange Juice

Afternoon or Dinner Drinks: (1-4 hour blocks) **\$ 1.50**

Water, Sweet Tea, Un-sweet Tea, Lemonade, Coke,
Diet Coke, Caffeine free Diet Coke, Sprite, Dr. Pepper
and Coffee.

Other Services and Rental Equipment

(Please call for pricing and arrangements)

Linen

Table Cloths (All Sizes) (included in Building Rental) **\$ 5.00 per**

Napkins (White) (other colors may be available) **\$ 0.50 per**

Rentals:

(Dance Floor, Tents, Large Stages, Tables and Chairs etc.)

A & A Party Rentals 865-774-7818

Mobile Disc Jockeys

Sound Revue (Mike White & Associates) 865-397-1320